

APPENDIX 4.16

JOB DESCRIPTION – PATROL CAPTAIN

Responsible to: Club Captain

Responsibilities and Duties

- Good awareness and understanding of SLSNSW Lifesaving Standard Operation Procedures
- Operate and manage the lifesaving capability and response as per the Patrol Operations Manual
- To ensure that identified high risk areas along their beach are appropriately managed in a proactive capacity
- In the event of an incident, command available resources and update SurfCom
- Arrange with the Duty Officer for suitable de-briefings and/or CISD for club members when required
- Take immediate steps to report any serious breach of Surf Life Saving policies and/or patrol deficiencies to the Club Captain
- Liaise with the previous Patrol Captain/Lifeguard to identify any issues or hazards present
- Ensure all Lifesaving equipment is checked for functionality and safety before duty
- Assess surf conditions/risk levels and select the safest area of beach to determine the flagged location (this will vary if the beach has council Life Guards in attendance)
- Dependant on conditions, the Patrol Captain shall be responsible for the opening and closing of flagged areas and/or beaches (this will vary if the beach has council Life Guards in attendance)

- Allocate responsibilities to patrol members
- Designate suitable areas for surfboard riders and/or boogie board riders
- Ensure a proper buffer zone exists between the surf craft area and the swimming area
- Ensure all patrol members take a pro-active approach to lifesaving
- Co-ordinate any search and rescue situation that may occur
- Be aware of and abide by the Local Government Act
- Ensure the correct recording of information in log books, report forms etc
- Have a radio (hand held) on their person at all times during patrol
- Public interface for general enquiries or media as approved by Club Captain

Knowledge and Skills Required

- Bronze Medallion
- Silver Medallion Beach Management
- SLSA awards (ARTC, AFA, IRB, Spinal Management) - desirable
- Leadership and decision making qualities
- Sound communication skills
- Professionalism
- Customer orientated manner
- Ability to multi-task
- Ability of work under pressure